

STUDENT PROGRESS REPORTS TO PARENTS

The following procedures will be used in reporting to parents:

1. Number of report periods: The school year is divided into four grading periods. Reports will be sent to the parents following the close of the specific grading period. (Year-end reporting might vary from this procedure.)
2. Grades K-12: Conferences will be scheduled with each child's parent on an assigned day. Other conferences will be arranged as needed and may be called for by the teacher or parent.
3. Interim reports: Teachers will issue interim reports during a grading period to keep parents aware of their child's progress. The purpose of the interim report is to provide the child opportunity to improve before a final period grade is given. Interim reports may be used to inform the parents of exceptional progress and/or positive change in achievement or to inform parents whose child's grade has dropped by more than one letter.

[Adoption date: August 6, 1991]