

## AGENDA FORMAT

The order of business at regular meetings will generally be as follows:

1. Invocation (optional)
2. Pledge of Allegiance (optional)
3. Some brief presentation of a district program or project (optional)
4. Call to order and roll call
5. Approval and signing of minutes
6. Presentation of bills for payment
7. Presentation of monthly financial statement
8. Reading of communications
9. Public participation
10. Superintendent's agenda
  - a. Old business
  - b. New business
11. Business initiated by members of the board
12. Re-affirm time and place of next meeting
13. Adjournment

[Adoption date: August 6, 1991]