

BOARD ORGANIZATIONAL MEETING

In compliance with law, the Board meets during the first 15 days of January of each year for the purpose of electing a president and vice president from among its membership and taking action on other matters of annual business. The Treasurer canvasses the new Board prior to December 31 of each year to establish the date of the organizational meeting. The Board appoints a President Pro Tempore from its membership.

Meeting Procedures

1. The President Pro Tempore calls the meeting to order.
2. The official swearing in or administration of the oath of office to the new members should follow. If the oath has already been taken, it should be stated for the record where and when the oath was taken. If the oath has not been taken previously, the Treasurer, any member of the Board, or any person qualified to administer an oath may do so.
3. The President Pro Tempore then presides over the election of the President.
4. The newly elected President assumes the chair.
5. The Board proceeds with items of annual business such as:
 - A. setting the dates and times of regular Board meetings;
 - B. appointing legal counsel for the ensuing calendar year;
 - C. purchasing liability insurance for Board members;
 - D. appointing a legislative liaison;
 - E. adopting a budget for new fiscal year (before January 15);
 - F. securing performance bonds for the Superintendent and the Treasurer;
 - G. establishing a Board service fund and
 - H. approving membership to accredited associations.
6. Upon conclusion of annual business, the Board enters into such regular or special business as appears on the agenda for the meeting.

[Adoption date: August 6, 1991]

Revised: March 17, 2021

LEGAL REFS.: ORC 3.24
3313.14; 3313.15; 3313.203; 3313.25; 3313.35; 3313.87
3315.15

CROSS REFS.: BCB, Board Officers
BD, School Board Meetings
BHD, Board Member Compensation and Expenses