

## EVALUATION OF CLASSIFIED STAFF

Regular evaluation of all classified staff is intended to bring about improved services, to provide a continuing record of the service of each employee, and to provide evidence on which to base decisions relative to assignment and re-employment.

The superintendent will establish a continuing program of performance evaluation for the classified personnel. The program will include written evaluations and a means of making the results of such evaluations known to the employees.

New employees will be evaluated during the first year of service. The services of continuing employees will be formally evaluated as per the terms of the negotiated agreement.

[Adoption date: August 6, 1991]

Revised: November 20, 1995

LEGAL REFS.: ORC 3319.02  
3319.0810  
4117.040  
State Board of Education Minimum Standards 3301-35-03 (A) (B)

CROSS REF.: AFC-2, Evaluation of Professional Staff Administrators  
(Also GCN-2)

CONTRACT REF.: Classified Personnel Negotiated Agreement